

# **NOTICE OF PRIVACY POLICIES AND INSURANCE INFORMATION PRACTICES OF HODNETT INSURANCE SERVICES**

One of our top priorities is to protect the privacy of our consumers. Because of this, we have established privacy policies and practices to protect the security, confidentiality and integrity of nonpublic personal information contained in our records. The following notice describes our policies and practices with regard to collecting and disclosing nonpublic personal information about you, our consumer.

## **Security, Confidentiality and Integrity of Your Nonpublic Personal Information**

We protect your nonpublic personal information. We maintain appropriate administrative, technical and physical safeguards to ensure the security, confidentiality and integrity of your nonpublic personal information contained in our records. We restrict access to your records to our employees on a need-to-know basis only in order that they may provide products or services to you.

## **Categories of Information That We Collect**

We collect nonpublic personal information about you from the following sources:

1. Applications or other forms you complete, including, but not limited to your name, address, social security number, medical history, income and beneficiaries;
2. Your business dealings with us, our affiliates and other companies, such as your policy coverage, premiums and payment history;
3. Our website, if you chose to transmit information to us while using our site.

## **Categories of Information That We May Disclose**

We may disclose all the information that we collect about you, but only as necessary to serve your needs or as required by law as outlined below.

## **Categories of Parties to Whom We May Disclose Information**

We may disclose nonpublic personal information about you to our affiliates to market products or services to you, such as when you request quotes on comparable or additional insurance or investment products. We may disclose your nonpublic personal information to nonaffiliated third parties as reasonably necessary to perform their business, professional or insurance function for us or pursuant to their proper regulatory or governmental authority. We may make these disclosures to serve your needs without your prior authorization, unless you specifically request that we obtain written authorization before making any disclosures. We may also disclose nonpublic personal information about you to other nonaffiliated third parties as required by law.

## **Access and Amendment of Your Records**

You have the right to access and amend your records. You may exercise this right by requesting to us in writing to access and/or amend your records. Please send such requests to our address below:

Hodnett Insurance Services  
677 Pleasant Valley Road Ste. A  
Diamond Springs, CA 95619

We will process your request or, if we cannot process your request for whatever reason, notify you of our response, within thirty (30) days from the date of receipt of the written request from you or your authorized agent.

**Changes to Our Notice of Privacy Policy and Insurance Information Practices**

We reserve the right to change our privacy policies and insurance information practices. If we make any changes to our policies or practices, we will provide you with a copy of a revised notice as required by applicable law.